

Crossfields Institute Level 3 Diploma in Social Pedagogy

APPLICATION FORM 2017-2018 – TOP-UP and ASSESSMENT

Please complete this application form if you have previously undertaken a course in social pedagogy with ThemPra Social Pedagogy or Jacaranda Development. Your course must have been at least six days long. In order for you to be able to meet the learning outcomes of this Diploma you will need to demonstrate that you are applying the learning from the course in your practice. Please use the personal statement in section 4 to provide details.

Please complete electronically and return to us both the completed Word Document and a scanned copy of the signed document to g.khatun@ucl.ac.uk

Note: Incomplete forms will be returned and may delay your application. A completed form does not confirm a place; we will be in touch to confirm your place once we have reviewed your application.

For Office use only

Learner ID number:

Date received:

Section 1 – Personal details

Title: Mr Mrs Miss Ms Other:

Gender:

Forename: Surname: Other names:

Date of Birth: DD / MM / YY

Permanent address:

Postcode:

Mobile No.: Home Tel: Email Address:

Your preferred way of being contacted:

Email Phone

Which organisation are you connected to, i.e. as a member of staff or carer?

What is your current role?

Section 2 – Education & Employment history

Please tell us about your education to date:

Subject	Level	Grade and year

Please tell us about your care and work experience:

Title	Name of organisation	Year

Section 3 – Eligibility Criteria & Practical Arrangements

Eligibility Criteria:

- Learners must have completed a social pedagogy course of six or more days with ThemPra Social Pedagogy or Jacaranda.
- Learners must be at least 18 years old.
- Learners are expected to have a good level of written and spoken English. If English is not their first language, learners must be able to demonstrate that they are able to meet the requirements of this qualification. They may be asked to have a verbal interview and complete a written assignment.
- Learners should either be employed in a care/education setting or related context or be volunteering for a minimum of 200 hours in a similar setting, and expect to be so for the duration of the qualification. (Qualification duration is approximately nine months if they are undertaking the full qualification, and around six months if they have already completed a course of at least six days, and are taking the two-day top-up, starting their self-guided learning and having their learning assessed).
- Learners should have adequate IT skills as they will be expected to use the virtual learning environment and word processing for written assignments.
- Learners should have completed, or expect to complete shortly, safeguarding training with their organization. They will be asked to provide evidence of this before being awarded credits for unit 6 – safer practice from a social pedagogical perspective.

I confirm that I meet the eligibility criteria for this qualification (please tick)

Please provide details about the social pedagogy course you have previously undertaken:

Date of course: _____ Course provided by: ThemPra Jacaranda

Length of course: _____ Location of course: _____

We aim to run a 2-day top-up course with a small group of learners (approximately eight) within your organisation or region. The 2 consecutive days are expected to run from **9.30 AM until 4.30 PM**.

Are you willing to travel for this top-up?

Yes No

If so, how far are you willing to travel?

e.g. location or distance in miles

Are there any considerations for us to bear in mind?

e.g. childcare, travel, distance, working hours etc.

Section 4 – Personal Statement

Please tell us why you are interested in undertaking this top-up and further learning and accreditation of your previous learning, leading to the qualification. You can include something about what motivates you, what benefits you feel you would gain, anything that you feel unsure or nervous, or excited about.

Feel free to write as little as you want, up to a maximum of 750 words. We may contact you to explore these details further.

Section 5 – Declaration of Disability, Learning Difficulty or Health Issue

This information will be used to make reasonable adjustments to enable your participation and provide you with support in the learning, development and assessment process. Do you consider yourself to have any disability, learning difficulty or health issue?

Yes No I do not wish to disclose

If 'yes', please tell us more, including how we can best support you in your learning experience:

(Please state here)

Section 6 – Fees & Finance

The fee is £1,100 (VAT is not payable) per learner, for a 2-day top-up course, access to our Virtual Learning Environment and assessment. This also includes the learner registration fee of £350, which we pay to Crossfields Institute (the Awarding Organisation). This is the fee if you have already completed at least six days on a social pedagogy course with ThemPra or Jacaranda and are amongst the first 50 learners to apply. This is because the *Scaling up Social Pedagogy* project is subsidising the first 50 learners.

Your payment will therefore be processed by UCL as the lead organisation and is due prior to starting the qualification.

How will you be funding the qualification?

Self Through your organisation Other:

Please note that if you are self-funding the qualification, you will need to make the payment through the UCL Online Store and will have to register your account to process the payment. For more information, please follow this link here: <http://onlinestore.ucl.ac.uk/help/>

If you are being funded by your organisation, please complete [this organisation funding authorisation form](#) and return this with your application via email to g.khatun@ucl.ac.uk

If you have any queries regarding payment, please contact Gulsh Khatun (g.khatun@ucl.ac.uk or call on **020 7612 6070**).

The Level 5 Diploma in Social Pedagogy is in development and is due launch in 2017. Would you be interested in finding out more about it?

Yes No

Section 7 – Declaration & Data Protection

Please carefully read the statement below before consenting:

I understand that I have a responsibility to provide accurate information, and that the information I have given is correct to the best of my knowledge. I will update the Centre if any of my personal details (e.g. address, email address, phone number) change. I consent for the information I have provided to be held, recorded and processed by UCL, ThemPra and Jacaranda. This may include information of a sensitive nature. I understand that the information will be treated in confidence and used internally for specific purposes as laid out in the [Centres' Data Protection Policies](#). My consent is conditional upon the Centres complying with their obligations and duties under the Data Protections Act 1998.

Signed: Learner's signature here

Date: